

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 6TH NOVEMBER 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Part 1

17199: Apologies/Attendance:

- a. Present: Cllrs Rowson, Morley-Jones, Forster, Moran, Rees, Coulson, M Casling, Council and Luscombe.
- b. Apologies were received from Cllr Cunningham - it was resolved to accept reason. Also from County Cllr Musgrave, Dist Cllr L Casling and the Clerk.
- c. Attendance book not available due to absence of Clerk.

17200: Interests: Chair reminded members to make any declarations of interest in any agenda items. Cllrs Council and Rees declared interests in item 17205a at Hawthorn Cottage.

17201: Welcome: Chair welcomed Councillors and visitors to the meeting.

17202: Minutes

- a. Acceptance of Minutes of the meeting held on 2nd October 2017 deferred to next meeting.

17203: Council received comments on agenda items or other questions/comments from electors present - None.

Items received by the Clerk since the last meeting: Chair has received a request from a resident of Wenlock Drive for the PC to cut the verges on Wenlock Drive, or at least outside 13-14. To be considered when quotes for grass cutting are received.

17204: Reports received from:

- a) County Councillor - None.
- b) District Councillor: It was requested that the Parish Council respond to last email from District Councillor, to clarify that we are asking the Councillor to request that officers take more note of representations made by Parish Council.
- c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>
- d) Other

17205: Planning: The following comments were resolved:

1. Applications:

- a. 2017/0782/FUL: Proposed conversion and extension of existing garage into a residential dwelling at Hawthorn Cottage, 24 Main Street, Escrick. It was resolved that Cllr Coulson draft a response, reiterating concerns from Highways (parking & access, noting the area is unsuitable

for on-street parking), surface water (noting the area is already prone to surface water flooding, and over development.

- b. 2017/1046/TPO: Fell and remove 1no oak at 5 Dower Chase, Escrick. Email responses from PWG/Cllrs of no objections.
- c. 2017/1064/TPO: Thin 1no oak at Mancroft, 7 Skipwith Road, Escrick. Email responses from PWG/Cllrs of no objections.
- d. 2017/1128/TPO: Application for consent to fell 1no Oak Tree covered by TPO 4/1977 at High Oak, 7 Dower Chase, Escrick. Email responses from PWG/Cllrs of no objections.

2. Decisions:

- a. 2017/0938/HPA: Single storey garden room extension to the rear of Lund House, 8 Wenlock Drive, Escrick - Approved.

3. Consultations/Other:

a. Selby District Local Plan: Public consultation on a Pool of Sites will be running from 2nd October to 27th November 2017, to include plans and initial assessments of all possible sites that could be included in the Site Allocations Local Plan next year. All documentation (including a response form) is available on the SDC website: www.selby.gov.uk/PLANselby It was resolved that Cllr Coulson draft a response restating previous views from previous consulting additionally, stating the need to consider emerging NDP, noting closure of post office and therefore impact on available amenities and welcoming opportunity to engage.

17206: RFO reported on closing balances and recent payments:

a) **Account balances**

- 1. Current account balance TBC.
- 2. Savings account balance TBC.

b) **Payments made since last meeting under Clerk's delegated powers**

- 1. Npower £0.29
- 2. Npower £26.07
- 3. PWLB (direct debit) £1,341.51

c) **Payments to be made**

- 1. R Rowson (reimburse Microsoft) £54.72
- 2. To note payment of Clerk's salary.

d) **Receipts:**

None.

e) **S106 balance:** Information received that there is a credit balance of £604.80 due to Escrick Parish Council which needs to be used, or it will be returned to the developer. It was resolved that Clerk to confirm deadline and constraints on usage and Chair to write to Village Hall; Tennis Club; EPFA; EVGA; Playgroup; Club about potential uses; If no other demand, VGA could procure additional gazebo.

f) NYCC Stronger Communities funding (information previously circulated to Councillors) - to discuss possible areas of relevance and to resolve any action.

g) Budget - Preliminary budget discussion: Budget proposal was discussed. Subject to final costs of grass-cutting and reserves, for finalisation at December's meeting.

h) Donations from EPFA and EVGA (additional item at Chairman's discretion) – it was agreed that donations should be requested in line with the costs incurred.

To resolve whether to accept the report and payments made.

17207: Neighbourhood Plan:

- 1. Working Group reported as follows (Note: NDP service providers to be discussed in Confidential session): Positive discussion held with Selby DC. It was resolved that three quotes will be obtained by the Working Group against the same specification.

17208: Battle's Over: Next year, it will be 100 Years since the end of the First World War: this is a tribute to the sacrifices made by our soldiers and fires are to be lit across the country as 'beacons of light' in remembrance on the 11th November 2018. It was resolved that Chair to get quote for lantern and see if S106 funding from 17206e could cover. The Parish Council has already expressed an interest in this event and in due course to resolve membership of a Working Group to progress the events to be held on the day.

17209: Street Lighting: To resolve any action on the following:

1. Cllr Rowson to report on any updates regarding the possibility of mounting a light on an existing electricity post at the bus stop outside the Business Park. It was resolved that this will be considered as part of budget priorities at December's meeting.

17210: Autumn Village Tidy-Up: Saturday 11th November - Equipment delivered for Friday; publicity in hand; prioritised list of areas in hand.

17211: Councillor Vacancy: It was noted that the vacancy is open for co-option. Advert to be added to the website.

17212: Selby District Council:

- a. SDC Planning Services Parish Council Forum at the SDC Offices on Wednesday 15th November 2017 at 5.30pm. It was resolved that this be delegated to PWG to decide upon attendance.
- b. SDC Council Tax Base for 2018/19: two meetings planned at the end of November (23rd & 29th) to discuss the Council Tax base for 2018/19. It was resolved that no attendance required.
- c. Further to the dog fouling window stickers received and distributed to Councillors at the September meeting, the SDC Dog Warden has now supplied lamp post stickers for use in relevant areas.
- d. Don't be a waster campaign celebration lunch on 1st November.
- e. Taxi Safe Campaign by SDC - poster for website.
- f. Request to help to create an action plan for the visitor economy of Selby District.

17213: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. Library Theatre - touring plays offered.
- c. Various advertisements received.

17214: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17215: Minor Items (for information only).

17216: Comments from public present on agenda items – None.

17217: Items for the next agenda.

1. Hazardous footpaths.
2. Recent resurfacing work appears to have removed positive drainage from QMS drive. Concern from Councillors that run-off will be to the public highway. Chair to write to QMS requesting assurance that run-off would not be to the public highway and report to next meeting.

17218: Dates of future meetings were noted (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2017 - 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

9.01pm: Closure of Part 1 meeting.

Part 2

17219: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17220: Neighbourhood Development Plan (NDP) Consultant - No further update at this time.

17221: Staffing matters: Clerks' annual appraisal, incremental pay rise and annual leave entitlement. It was resolved that all Councillors to provide feedback to Cllr Morley-Jones by Friday 17th November. Cllrs Morley-Jones and Rowson to arrange review.

17222: Tree Maintenance: Cllr M Casling reported on quotes received regarding tree maintenance. It was resolved that a quote to be obtained from a third contractor by Cllr M Casling. Final decision to be made at December's meeting. Chair to submit conservation area consent application in the meantime.

9.20pm: Closure of Part 2 meeting.

Signed **R Rowson**

Chairman, Escrick Parish Council

Date : 4th December 2017